

Proximity Card and Garage Remote Order Form

EUREKA



STEP 1 – Fill in your details. (Please PRINT CLEARLY)

Full Name Mr/Mrs/Ms/Miss/Dr: Apt No.

Address:Postcode:.....

Phone Number:(BH): Mobile Number:

Email address:.....

Are you a TENANT? Leasing Agent Company:

Name of Leasing Agent.....Leasing Agent Signature:

IMPORTANT: TENANTS are to provide this form to their leasing agent to sign for approval.
Approved forms must be accompanied by a signed lease agreement.

Have you attached your lease agreement to this order form? Yes ☐ No ☐

RESIDENT SIGNATURE: DATED:

STEP 2 – How many proximity swipes do you require?

Please supplyCredit card type swipes @ \$65.00 (inc GST) ea. = Total Cost \$.....

Please supplyFob type @ \$65.00(inc GST) ea. = Total Cost \$.....

Please supplyGarage Remote @ \$80.00 (inc GST) ea. = Total Cost \$.....

STEP 3 – List ALL Current access pass and remote numbers in use by tenant, agent and / or owner - Any NOT listed will be CANCELLED with this order.

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STEP 4 – Payment – NOTE: payment is by direct bank transfer only and only once an invoice for the order has been generated. An Invoice will be sent to the email address listed on the order form, once the form is returned to Concierge.)

STEP 5 – Once your payment has been received, the proximity cards/remote will be programmed and you will be notified when they are ready for collection from Concierge.

Office Use only

C.S.P No. _____ Assigned to _____

Date Entered. _____ Date Completed _____

Entered by _____ Completed by _____