



## **Guidelines for carpet removal/renewal and timber or tile floor installations**

The resident will be required to submit the information on the fire indices and acoustic performance of the new material to Philip Chun & Associates, Building Surveyors prior to commencement for approval. This must include carpet, underlay, tiling of timber/hybrid flooring.

Philip Chun & Associates, Building Surveyors  
**MELBOURNE (Head Office)**  
Level 2, 120 Jolimont Road  
JOLIMONT VIC 3002  
Contact: Edwin Obarcanin  
P: (03) 9662 2200  
F: (03) 9662 2749  
E: [edvin.obarcanin@philipchun.com](mailto:edvin.obarcanin@philipchun.com)

### **Costs for reviews**

Philip Chun charges **\$300.00 ex GST** per review. This cost will be on charged to the resident in full. Works will not proceed until payment has been received.

Once the resident has received approval on the fire indices and acoustic performance for the new material the resident or contractor is required to submit all Company details, Public Liability Insurances and other relevant Insurances, all relevant JSA's associated with their proposed works, and a list of all work-persons attending site to:

Operations Manager  
**Eureka Tower**  
7 Riverside Quay, Southbank  
Melbourne Victoria, 3006  
Contact: Krystal Johnson  
P: - (03) 9685 0188  
F: - (03) 9696 7559  
E: - [operations@eurekatower.com.au](mailto:operations@eurekatower.com.au)

If flooring approval occurs prior to settlement the new owner must ensure that confirmation of settlement is received before the delivery date occurs. If confirmation of settlement has not been received, then no access will be provided.

All persons working on-site must be inducted prior to access the building. Inductions are carried out at the **Eureka Security Dept, Loading Dock entrance, Cook St. Ph: 9685 0116**. Inductions will take place the first day of works. The contractor must familiarise themselves with the building rules prior to commencing works onsite.

The contractor and or the Resident must notify Building Management a minimum of 7 days in advance of the proposed dates and times they wish to carry out these works. (**Please note:** If the correct documentation i.e. Building Permit, Fire Indices, acoustic properties of proposed materials & payment has not been received and officially approved by Philip Chun/Building Management, access to the building will be denied).

The apartment must have an active electrical supply if power is needed. Extension cables cannot be ran through the common area.



### **Work Times**

All works within apartments can only be carried out between the hours of 0900 and 1700 (9.00am to 5:00pm) Monday to Saturday. Sunday's & Public holidays are prohibited. No jack hammering or hammer drilling is permitted on Saturdays.

### **Goods Lift Booking & Access**

**Contractors are required to book the Goods Lift via the loading dock on 9685 0116, to transfer all Goods, Materials, tools and workers. The available times will vary daily.**

No goods will be delivered/removed prior to 0715 or after 1700 under any circumstances.

**CONTRACTORS ARE NOT TO USE PASSENGER LIFTS AT ANY TIME.** – They will be required to transport all materials and equipment to the site during the allocated periods (as above).

Contractors must contact Eureka Tower Security (phone number – above), to request a pick up in the Goods Lift, and must expect a reasonable waiting period.

Contractors are required to sign in & out daily & **must request Smoke detector Isolations** for the floor they are working on for each day.

Contractors must liaise with Building Management with respect to any variations to the proposed works, including access times.

### **Pre & Post Inspections**

Contractors are also required to participate in a Condition Report on the Common areas (Lift lobby and corridor/s leading from the goods lift to the apartment), prior to the commencement of any works. All damage caused during works will be the contractors' responsibility to repair or have repaired to Eureka Tower standards. Building Management reserve the right to on charge the cost of repairs to contractor or apartment owner if the standards are not met. **(Rule 31.2)**

### **Failure to follow instructions**

The failure to follow instructions by any contractor or owner/resident, may result in the contractor being removed from site and the owner/resident required to wait until the contractor is once again fully inducted to the site.

Failure to use the lift bookings, will result in the contractor being removed from the site and requiring to wait when the goods lift is once again available to be booked.

If a contractor or owner is rude to the building management team, that person will be requested to formally apologise to that staff member. The building management team are there to assist you and your contractors, as well as all residents and owners in the building. Building Management have rules they must follow to make sure all work is completed in accordance with the building's requirements. It is important the team are treated with respect.



### Additional information

#### **F5.4 Sound insulation rating of floors**

- a) A floor in a Class 2 or 3 building must have an  $R_w + C_{tr}$  (airborne) not less than 50 and an  $L_{n,w} + C_i$  (impact) not more than 62 if it separates—
  - (i) *sole-occupancy units*; or
  - (ii) a *sole-occupancy unit* from a plant room, lift *shaft*, stairway, *public corridor*, public lobby or the like, or parts of a different classification.
- (b) A floor in a Class 9c *aged care building* separating *sole-occupancy units* must have an  $R_w$  not less than 45.

#### **2. Floor materials and floor coverings**

A floor material or floor covering must have—

- (a) a critical radiant flux not less than 1.2 in a sprinkler protected building.